

Minutes of Wycliffe Choral Society Committee Meeting

3rd November 2025

Attendees: Chris, Christine, Pauline, Geoff, Gill, Alan

Apologies: Sam

1) Previous Minutes (meeting 15 September 2025) where accepted with

- a. Changes: Sharon was in attendance
- b. Matters arising
 - i. DBS checks and registration with Wycliffe school has been completed by Sharon. They are: Rosemary, Trevor, Peter, Chris, Sam, Gill
 - ii. Accountants to complete/check outstanding accounts from previous financial years. They have been tasked and have confirmed with Gill that it will be ready by the AGM.

2) Treasurer Report

- a. Account status:
Main account £1043 with 36 subscriptions paid. Currently 40 people are attending rehearsals

Saving account £1801. This does not tally up with the previously reported values so has to be confirmed.
- b. Form for 2nd signatory to be available at next rehearsal. **Alan**
- c. Preparation of accounts of the last financial year is in progress and will be ready for the AGM. **Alan** to email a copy of final information to the committee before the AGM.

3) Music Directors Report

- a. Julian will be playing at the chapel rehearsals
- b. The baritone soloists will be at the 1st chapel rehearsal
- c. Chris has managed to recruit additional singers (mainly bases and tenors for the concert)

4) Social Events

- a. Gill contacted The Woolpack pub re opening times on a Sunday. They close between 10 and 11. Singers will be encouraged to go there after the concert. No formal arrangement necessary with the pub.
- b. AGM to have mince pies and drinks. **Sharon and Christine** to speak to Tricia etc re arrangements and also ask choir members to donate home made mince pies.
- c. Proposal of a walk in Arlingham in Feb 2026. **Geoff** to propose 2 dates.
- d. There is a film called The Choral currently showing in the cinema which might be of interest to choir members. **Gill** to mention this to choir members at rehearsal.

5) Fundraising

- a. Xmas raffle at the AGM to be arranged by **Sharon and Christine**. Expenses can be claimed from the treasurer. Alan has a bottle of Prosecco that he is willing to donate.
- b. Sponsorship has good uptake. This is for musicians for both concerts and the programme is to clearly state that the sponsorships are for the whole year.

6) Concert Preparation

- a. Lighting at pond entrance. Sharon walked there last week and it was very bright. **Christine** will have a look at next chapel practise.
- b. **Geoff** has a lantern he will provide for the concert
- c. Ticket sales
 - i. **Pam and Roseanne** at rehearsals – they will provide a list of people who have paid
 - ii. TicketSource – **Pauline** to have a list available for the concert although punters will have electronic tickets
 - iii. Sub Rooms – punters will have purchased tickets to present at the concert
 - iv. Bank Transfer -**Alan** will have a list available of people who have paid him directly and therefore not necessarily have a ticket
- d. Concert task list was discussed and people named for actions. The following names to be confirmed:
 - i. **Chris**: Number of members per voice
 - ii. **Chris**: 3 parking attendances
 - iii. **Pauline** to ask a friend to help at the door for ticket sales
 - iv. **Sharon** to ask Rosemary re CC bookshop as venue for eraser pary. Gill suggested the St Cyr church as backup

7) Committee members

- a. Sharon will not be standing next year but will continue raffle and librarian role
- b. **Gill** to ask choir members to join the committee. She has forms available to be completed.

8) AOB

- a. Gloucester library has moved to the old Debenhams but will no longer provide music scores. It is unclear how **Chris** and **Sharon** will obtain copies.

Next Meeting: 19th January. Location and time to be confirmed (**Gill**)